



COMMUNITY DEVELOPMENT DEPARTMENT PLANNING DIVISION

BEVERAGE CONTAINER RECYCLING FACILITY INFORMATION SHEET

A Beverage Container Recycling Facility is a site where beverage containers, as defined in Article X of the Zoning Code, may be redeemed for cash or other compensation. The recycling facility may be an indoor collection center, mobile recycling unit, reverse vending machine(s), or bulk reverse vending machine(s).

Recycling Facilities are permitted as set forth in Article V – Base Zones and Related Use and Development Provisions – subject to the requirements listed below. Refer to the Permitted Uses Table in Article V for more information regarding submittal requirements.

INDOOR COLLECTION CENTER

An Indoor Collection Center is a beverage container recycling facility located within a completely enclosed building operating solely for the purpose of collecting, sorting, temporarily storing and redeeming beverage containers.

Indoor collection centers shall comply with the following operational regulations:

1. Exterior signage shall be limited to one unlighted identification sign and one hours-of-operation sign, each not to exceed 6 square feet.

MOBILE RECYCLING UNIT

A Mobile Recycling Unit is a properly licensed automobile, truck, trailer or van that is used for the collection of recyclable beverage containers. Also included in this definition are bins, boxes or containers transportable by said vehicles.

Mobile Recycling Units shall comply with the following regulations:

1. The units shall be staffed at all times during operating hours.
2. The units shall operate a minimum of 30 hours per week but shall be limited to the hours between 9 a.m. to 7 p.m.
3. The unit shall be located on a site occupied by commercial or industrial businesses.
4. All beverage containers shall be stored in opaque enclosures so as not to be readily visible.

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5. The unit shall be at least 50 feet from any street or residentially zoned or occupied property. An additional setback may be required to mitigate exposure of the unit to the street or adjacent property.
6. The total area occupied by the unit shall not exceed 500 square feet.
7. Exterior signage shall be limited to one unlighted identification sign and one hours-of-operation sign, each not to exceed 16 square feet per mobile recycling unit.
8. The unit shall not interfere with pedestrian or vehicular circulation and shall not consume any required parking spaces.
9. The unit shall be screened from adjacent properties and streets by landscaping or other screening.
10. No more than three colors shall be used on the unit(s).

REVERSE VENDING MACHINE

A Reverse Vending Machine is an automated mechanical device that accepts one or more types of empty beverage containers including but not limited to aluminum cans, glass and plastic bottles and issues a cash refund or redeemable credit voucher for not less than the redemption value of the container as determined by the state. A reverse vending machine may sort and process containers mechanically provided the entire process is enclosed within the machine.

Reverse vending machines shall comply with the following regulations:

1. Signage shall be limited to the surface area of the machines.
2. The machines shall be located within 30 feet of a building entry and shall abut such building.
3. The machines shall be situated at least 100 feet from any residentially zoned or occupied property.
4. The machines shall not interfere with pedestrian or vehicular circulation or parking.
5. Only one machine or group of machines shall be allowed per commercial or industrial property.
6. Such machine(s) shall not meet the definition of reverse vending machine-bulk type.
7. No more than three colors shall be used on each machine or group of machines.
8. The machines shall not exceed reasonable noise limits pursuant to Title 7 – Noise Control.

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BULK REVERSE VENDING MACHINE

A bulk reverse vending machine is a reverse vending machine occupying more than fifty square feet, or a group of two or more machines occupying an aggregate of one hundred square feet or more, or a single machine or group of machines having an overall height of ten feet or more.

Bulk reverse vending machines shall comply with the following standards:

1. No more than three colors shall be used on each machine or group of machines.
2. The machine(s) shall be situated at least 100 feet from any residentially zoned or occupied property.
3. The machine(s) shall not interfere with pedestrian or vehicular circulation or parking.
4. The machine(s) shall not exceed reasonable noise limits pursuant to Title 7 – Noise Control.
5. Only one machine or group of machines shall be allowed per commercial or industrial complex.

REQUIRED ITEMS FOR FILING (APPLICABLE TO ALL)

Plans must be legible and drawn to scale to clearly illustrate the components of the project. Remember that Staff, the Zoning Administrator, the Planning Commission, or City Council are not familiar with the property and need this information to evaluate your project. If the plans are not legible, or do not contain the information listed below, your application will not be accepted for processing.

Drawing Assembly: Staple blueprints in sets along the left margin, plot plan on top and elevations below. Plans must be folded to approximately 8 ½" x 14" so the bottom right corner shows. We cannot accept drawings or materials that are not folded down to approximately 8 ½" x 14".

Submittal of the following items shall be required for the application to be deemed complete:

- ☐ One (1) copy of the completed Beverage Container Recycling Facility Application
- ☐ One (1) copy of the most recent Grant Deed
Include a complete and accurate legal description of each parcel. (A deed can be obtained from a Title Company.)
- ☐ Two (2) copies of the Site Plan

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Plans should include the following:

- a. A north arrow and scale (preferable scales are 1" = 10 feet or 1/4" = 1 foot or other appropriate scale).
 - b. The boundaries of the property, with all dimensions, and square footage of the lot.
 - c. The location and dimensions of all existing and proposed buildings, structures, and their measurements from all property lines. Proposed construction shall be distinguished from existing improvements.
 - d. Square footage of proposed recycling facility.
 - e. Parking lot layout and circulation showing dimensions driving isles, whenever applicable.
 - f. Dimensioned setbacks.
 - g. Dimensioned Property Lines.
 - h. Adjacent streets and street names.
 - i. Sidewalks.
 - j. Names, addresses, and phone numbers of architect or designer or engineer or applicant and legal owner.
 - k. Any other drawings, photographs, or information that may be requested or that the applicant may wish to submit in support of this case.
- ☐ Any proposed signs require a separate Design Review application.
- ☐ Two (2) copies of Building Elevations (one set must be in color)
- a. A sample board 8 1/2" x 14" or smaller, with all colors and materials displayed (larger sample boards will not be accepted).
 - b. A perspective drawing and/or photographically reproduced rendering.

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